

**ENROLLED MINUTES OF THE
HIGHLAND WATERWORKS BOARD OF DIRECTORS
THURSDAY, AUGUST 23, 2018**

Study Session. The Highland Water Works Board of Directors convened in study session immediately before the Regular Meeting at 6:30 p.m. on Thursday July 26, 2018 in the upper meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland Indiana, in order to discuss the final agenda of the regular meeting.

ROLL CALL: Present on silent roll call were Directors Ed Dabrowski, George A. Smith, Larry Kondrat and Curt Schroeder. Director George Georgeff was absent with prior notice given. Also present were Derek Snyder, NIES Engineering Inc.; Mark Knesek, Operations Director; Tara Tauber, Board Attorney; Bernie Zemen, Highland Town Council; and Kim Webb, Recording Secretary.

1. Mark Knesek presented and discussed documentation on the Water Distribution System Pro-Maps proposal by M.E. Simpson.
2. The Board discussed the Action to Approve Pay Request No. 2 for the Wicker Park Manor Water Main Replacement and Street Improvement Project.
3. The Board discussed Resolution No. 2018-11, a resolution renewing the Interlocal Cooperation Agreement between the Waterworks District of Highland and the School Town of Highland to permit the School Town of Highland to allow its newsletter to be included in the mailings of the Town's Utility Billing.
4. The Board discussed Resolution No. 2018-10 from the previous meeting. A Resolution Regarding the Recommendation and Authorization for recovery of damages to Waterworks Plant and associated charges. Attorney Tara Tauber gave an update that a Certified Letter was sent to the resident indicating the amount due for damages. The resident has not picked up the Certified Letter. The next step will be to file a lawsuit.

Regular Meeting. The Highland Water Works Board of Directors met in its Regular Session on Thursday, July 26, 2018 at 7:00 p.m. in the upper meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland Indiana. Director Dabrowski opened the meeting. The minutes were recorded by Kim Webb, Recording Secretary. The session was opened with the Pledge of Allegiance.

ROLL CALL: Present on roll call were Directors Ed Dabrowski, George A. Smith, Larry Kondrat, and Curt Schroeder. Absent: Director George Georgeff with prior notice given. A quorum was attained. Also present were Derek Snyder, NIES Engineering Inc.; Mark Knesek, Operations Director; Tara Tauber, Board Attorney; Bernie Zemen, Highland Town Council; and Kim Webb, Recording Secretary.

MINUTES: President Dabrowski, President *Pro Tempore*, asked if there were any corrections to the Minutes of the Regular Meeting of June 28, 2018 as prepared and posted. Director Smith moved to approve the minutes of the Regular Meeting on June 28, 2018. Director Kondrat seconded. On a vote *viva voce*, the motion passed.

Special Orders: None

Communications: None

Unfinished Business and General Orders:

1. An Action to Approve Pay Request No. 2 for the Wicker Park Manor Water Main Replacement and Street Improvement Project in the amount of \$117,060.75 (\$130,067.50 completed less \$13,006.75 withheld as retainage) to Rex Construction. Director Kondrat moved to approve the action. Director Schroeder seconded. Upon a vote *viva voce*, the motion passed.
2. Highland Waterworks
Board of Directors
Resolution No. 2018-11

A Resolution renewing the Interlocal Cooperation Agreement between the Waterworks District of Highland and School Town of Highland to permit the School Town of Highland to allow its newsletter to be included in the mailings of the Town's Utility Billing. Director Schroeder moved to approve Resolution 2018-11. Director Kondrat seconded. Upon a vote *viva voce*, the motion passed.

**WATERWORKS DISTRICT OF HIGHLAND
Board of Waterworks Directors
Resolution No. 2018-11**

**A RESOLUTION RENEWING THE INTERLOCAL COOPERATION
AGREEMENT BETWEEN THE WATERWORKS DISTRICT OF HIGHLAND
AND SCHOOL TOWN OF HIGHLAND TO PERMIT THE SCHOOL TOWN
OF HIGHLAND TO ALLOW ITS NEWSLETTER TO BE INCLUDED IN THE
MAILINGS OF THE TOWN'S UTILITY BILLING**

Whereas, on August 1, 2017, the Waterworks District of Highland ("District") and the School Town of Highland, Lake County, Indiana ("School Town") entered into a joint agreement pursuant to IC 36-1-7-1 et seq. to permit the School Town to allow its Newsletter to be included in the mailings of the Town's utility billing; and

Whereas, the duration of this Interlocal Cooperation Agreement is from August 1, 2017 through July 31, 2018; and

Whereas, the School Town and District desire to renew the joint agreement for another calendar year beginning August 1, 2018 through July 31, 2019.

NOW, THEREFORE BE IT RESOLVED by the Board of Directors of the District, Lake County, Indiana, as follows:

Section 1. A Joint Agreement, a copy of which is attached and incorporated herein by reference, among and between the District and the School Town, is hereby renewed, effective August 1, 2018 through July 31, 2019.

Section 2. The President and Secretary of the District are hereby authorized to execute this Resolution with their signatures and any additional documents in order to implement the

Agreement.

Section 3. The renewal of this Agreement shall be effective as indicated in and pursuant to its provisions, after the renewal of the Agreement has been approved by each of the participating entities, evidenced by passage and adoption of a similar resolution all pursuant to IC 36-1-7-2.

Section 4. That this Resolution shall take effect and be in full force and effective on August 1, 2018.

Section 5. That the Agreement was duly recorded with the Office of the Lake County Recorder on September 21, 2017 and was duly filed with the Office of the State Board of Accounts for audit purposes, all pursuant to IC 36-1-7-6.

Duly Adopted by the Board of Directors of the Waterworks District of the Town of Highland, Lake County, Indiana this 26th day of July, 2018. Having been passed by a vote 4 in favor and 0 opposed.

**HIGHLAND WATERWORKS
BY ITS BOARD OF DIRECTORS:**

/s/ Edward Dabrowski, President Pro Tempore

Attest:

/s/ George A. Smith, Secretary

New Business: None

Reports:

1. Waterworks Superintendent – No Report
2. Waterworks Attorney – No Report
3. Waterworks Engineer – Water main and services are complete for the 45th Street Water Main Project. Final paving is the only remaining work and will be completed with the intersection project. The 5th St Water Main Project will resume on Monday with testing work. The deadline for the Project is August 31st and it is on schedule. The Wicker Park Manor Water Main Project is on schedule. The main along Wicker Park Drive has passed testing and the services are being started. The main along Walnut Drive and Robertson Place is currently being tested.
4. Fire Department – No Report.

Business from the Floor: NONE

Claims:

Per the docket in the amount of:

062	Consumer Deposits	\$461.47
064	Waterworks Operating	\$210,829.94

066	Water Improvements	\$138,116.74
068	Water Capital	\$0.00
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Total		\$349,408.15

Director Smith moved to approve the claims per the July 26, 2018 docket in the amount of \$349,408.15. Director Schroeder seconded. On a vote *viva voce*, the motion passed.

Next Meeting:

The next Public Meeting will be held on Thursday, August 23, 2018 at 7:00 p.m. following a regular study session at 6:30 p.m. at the Town Hall.

ADJOURNMENT: With no other business to come before the Board of Waterworks Directors, Director Kondrat moved to adjourn. Director Smith seconded. On a vote *viva voce*, the motion passed.

Meeting Adjourned at 7:11 p.m.

Respectfully Submitted,

Kim Webb, Recording Secretary